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Create Virtual Pages on Blogger

MaAnna Stephenson

www.JustTheFAQs.net

Just the FAQs—How-To Series
Create Virtual Pages on Blogger
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Table of Contents

Virtual Pages	4
Create the Page Content.....	4
Create the Sidebar Links	5
Place the Link List	6
That's it!	6
About the Author	6

Virtual Pages

One of the complaints about Blogger is that it does not offer true static pages where you can add more content. But, there's an easy way to create virtual pages with links in your sidebar that will serve the same purpose.

In this tutorial, we'll cover:

- Creating the page content.
- Creating the links for your sidebar.
- Placing the link list in your sidebar.

Create the Page Content

Sign in to your Blogger account and click the **Add Post** link.

Create a title for the post that matches the title you want to use for your virtual page such as **About Me**.

Add the content you would like to appear on the virtual page, including any graphics. Format the content as you would any post.



Click the **Post Options** link below the content area. In the **Reader Comments** section, click the radio button for **Don't Allow**.

Click the **Publish Post** button.

Click the **View Post** link (not the **View Blog** link at the top of the page). You will be redirected to a page displaying only that post.

In your browser window, copy the URL of the page. This is the permalink for that post. Permalink stands for Permanent Link. It will look something like this:

<http://justthefaq.blogspot.com/2009/11/about-jtf.html>

If you intend to create several virtual pages at once, you may want to paste the URL for each into a separate document for reference. You'll need each one in the next section.

Click your browser's **Back** button to return to your **Dashboard**.

In the next section, we'll create the links for your sidebar.

Create the Sidebar Links

Layout

Click the **Layout** tab at the top of your Dashboard page.

Click **Add a Gadget** from your sidebar menu. Scroll down the page to find the **Link List** gadget and click it. This will bring up the **Link List Configuration** window, shown below.

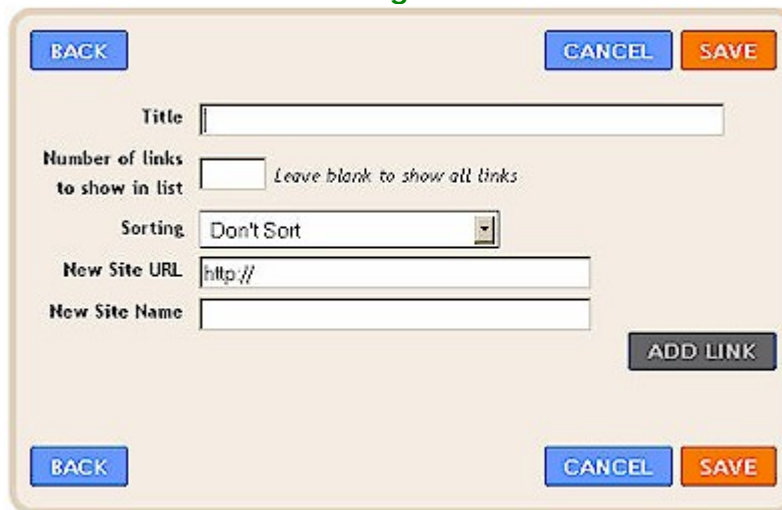


Link List

Add a colle web pages.

By **Blogger**

Links List Configuration Window



Input the **Title** as you would like it to appear in the header above your links.

Leave the **Number of links** section blank so all links in the list will be displayed.

Set the **Sorting** section to **Don't Sort**, so you can control the order of the list manually. The other choices are alphabetically and reverse-alphabetically.

In the **New Site URL**, input the permalink for the post.

Because the http:// part is already present, and the permalink you copied also has http://, ensure that it doesn't show up twice in this link.

In the **New Site Name**, input the title of the virtual page, such as About Me.

Click the **Add Link** button.



Once you do, a set of **Edit Delete** links will appear next to a link for the new page. It will appear like the one shown to the left.

Clicking the **Edit** link allows you edit the **Title** and **URL** of the page. If you make any changes, be sure to click the **Save** button just below the URL. Clicking the **page link** allows you to view the post in a new window.

Continue adding links for all of your new pages.



If you create several links, you'll be able to **reorder** them by clicking the tiny **arrows** to the right of the Delete link. They are shown in the red box to the left. Notice that the top page only shows a down arrow. The middle page shows both an up and down arrow, while the last page only shows an up arrow. The arrows are determined by the place the page currently occupies in the list.



When you are finished adding links, click the **Save** button to save the entire Link List configuration.

Close the Link List Configuration window.

Place the Link List

Return to your **Dashboard**. (The page should still be open in your browser.) The new gadget should appear in your sidebar. If it does not, refresh your browser window.

Click and drag the new gadget to the place you would like it to appear in your sidebar.

That's it!

Now anytime someone clicks on of these new links, they will be redirected to that post. In essence, it becomes a virtual page on your blog with static content.

You can edit the post any time you like to update or change the information it contains.

About the Author



MaAnna Stephenson is degreed in electronics and is the author of multiple technical manuals. With over two decades of experience as a Web site director, she has helped many non-profit agencies and small businesses achieve their online goals.

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